

Job Summary

Head of Lighting

- Responsible to:** Technical Director
- Responsible for:** Senior Lighting Technician, freelance and casual lighting technicians and operators.
- Salary:** £38,250 per annum plus some overtime.
- Benefits include:** Contributory pension scheme; Season Ticket Loan Scheme; Training and Development opportunities.
- Holiday:** 25 days per annum pro rata, rising by one day for each full financial year worked to a maximum of 30. 3 days per annum can be specified as annual leave by Young Vic management.
- Probationary period:** 3 months
- Notice period:** 3 months (2 weeks during probation period)

The Production Department:

The purpose of the Production Department is to create and run to the highest standards all the technical aspects of the Young Vic's productions and related projects, in partnerships with directors, designers producers and the production department. The aim is to help creative teams achieve their artistic vision within the agreed timescales and budgets to the highest possible standards.

Members of the Production Department work closely and collaboratively together to realise the full potential of our productions. The successful candidate, whilst working primarily in the area of lighting, will demonstrate an ability and willingness to work on occasions alongside colleagues in other areas within the team.

Job Description

Head of Lighting

Key Objective:

To take responsibility for the delivery and management of lighting requirements for Young Vic productions and related projects both at the Young Vic and elsewhere.
To contribute to the creation of the highest standards in all the theatre's producing work.

Production Responsibilities:

- Work with creative teams and Production Managers of individual productions to realise the production's lighting design to the highest standards.
- Run lighting fit ups, get outs & technical rehearsals.
- Provide costings for individual productions lighting requirements. Working with the Production Manager to achieve designs within budgets.
- Working with the Production Manager & other Heads of Departments to create schedules for productions.
- In conjunction with the Head of Sound & Production Manager, plan and supervise video requirements on productions.
- Recruiting, managing and scheduling of lighting operators and technicians, in liaison with the Technical Director.
- Program lighting desks in all spaces, as required.
- On occasion to act as Associate Lighting Designer on productions.
- Provide show cover, if required.

Departmental Responsibilities:

- To actively contribute to the effective operation of the Production Department's work.
- To support the Technical Director in the effective management of the Production Department.
- To recruit and manage freelance and casual lighting technicians.
- To take lead responsibility for planning and supervising the maintenance and testing of lighting equipment, and lighting infrastructure and ensure it complies with current regulations.
- Advise on new lighting equipment purchases and plan an equipment replacement schedule.
- In conjunction with the Head of Sound plan and supervise the maintenance of video equipment.
- To organise the lighting requirements of co-productions, visiting companies and Young Vic productions elsewhere.
- To undertake the training of new and casual staff in lighting, and other technical matters as required.
- To personally and with other staff ensure compliance with all safety procedures and statutory regulations.
- To oversee the lighting department team and participate in department administrative and HR systems as required.
- To train other department members to operate lighting desks as necessary.

- Keep up to date with current lighting technology.
- In liaison with the Technical Director, provide technical support and management for the work of other departments, including the Taking Part and Development Departments, as required, but with specific responsibility for lighting.

Budget Holding:

- To be responsible for managing the lighting stock and maintenance budgets, in liaison with the Technical Director.
- To administer individual show lighting budgets and staffing budgets.

Lighting design:

- To provide lighting designs and associate services for in-house events, projects, workshops and other activities.

General:

- To ensure that lighting fixtures and lighting infrastructure throughout the building are in good working order.
- Any other reasonable duties required to assist the Production Department or the Young Vic operation as a whole.
- To be familiar with and be personally responsible for acting within the Equal Opportunities Policies of the Young Vic.
- To actively participate in and support the work experience programme of the Young Vic.
- To be an active and supportive member of the Young Vic staff team.
- To ensure that all creative teams, visiting companies and artists feel welcome, engaged and supported in the building and receive the highest level of technical support at all times.
- To provide the highest level of customer and audience care and service at all times whilst a member of the Young Vic staff team.
- To sit on the Young Vic staff panels as appropriate.
- To actively seek out and help implement improvements in the way we work.
- From time to time you may be required to work on YV projects away from the Young Vic Theatre.

Person Specification

Head of Lighting

Essential Skills

- A good understanding and demonstrable experience of working in lighting for live performance in a professional environment.
- Ability to lead and manage a team.
- Excellent knowledge of Health and Safety legislation including CDM and procedures as related to the theatre industry.
- Health and Safety Qualifications including experience in writing RAM's.
- Excellent knowledge and understanding of current lighting equipment and practices.
- A thorough knowledge of ETC control desks and dimmers.
- CAD skills in Vectorworks or AutoCAD.
- Computer literate on MS Office applications.
- Budget management experience.
- Ability to support and work well within a small dedicated production team in a collaborative manner.
- Ability to work well under pressure.
- Excellent organisational and time management skills.
- Excellent rapport with lighting designers before and during production periods.

Desirable Skills

- Full clean driving license.
- Working at height training.
- Electrical qualifications.
- First Aid.